

An Overview of New MyBEM Online Registration System (MyBEM) (Registered Persons)

Presented by: Ir. Dr. MEGAT ZUHAIRY BIN MEGAT TAJUDDIN BEM Registrar

Date: 30th March 2021



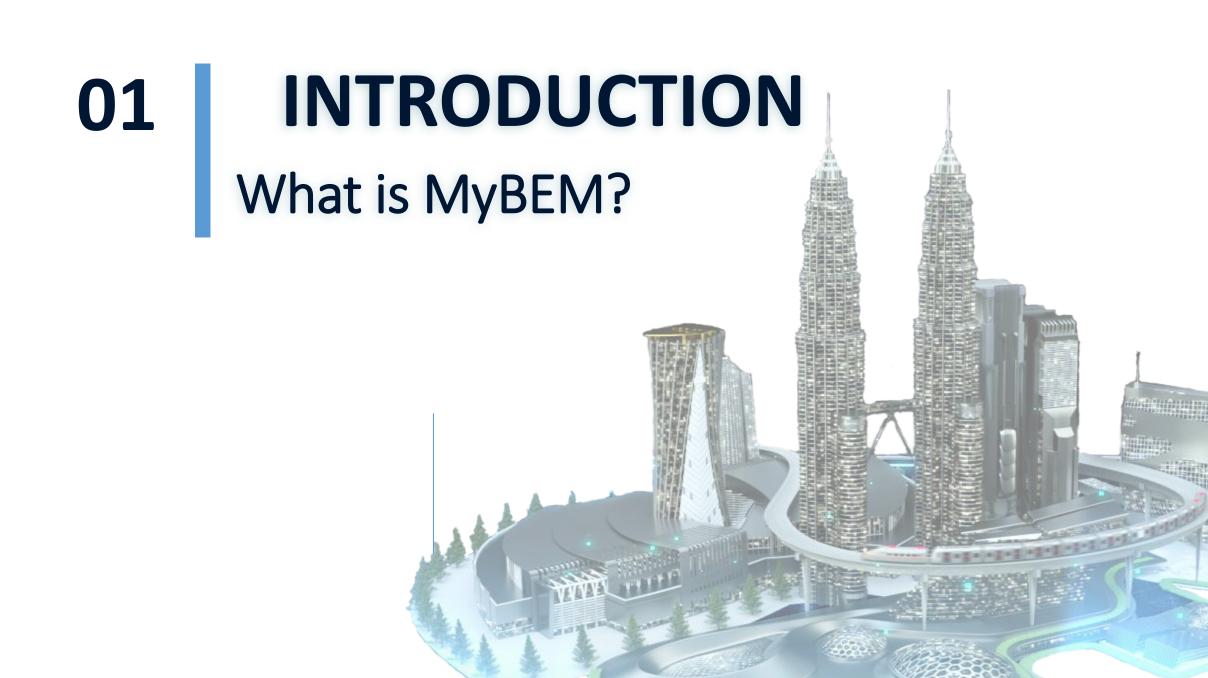
OUTLINE OF PRESENTATION

- 1. Introduction
- 2. Basics
- 3. Beyond Basics
- 4. Future Possibilities
- 5. **Demo & Q&A**



ACRONYM

- AC Accredited Checker
- BiMS BEM Information Management System
- CCC Certificate of Completion & Compliance
- CPD Continuing Professional Development
- ECP Engineering Consultancy Practices
- EngTech Engineering Technologist
- GE Graduate Engineer
- IHL Institution of Higher Learning
- IOW Inspector of Works
- PAE Professional Assessment Examination
- PCE Professional Competency Examination
- PE Professional Engineer
- PEPC Professional Engineer with Practicing Certificate





Fully integrated online registration and renewal system and CPD system covering:

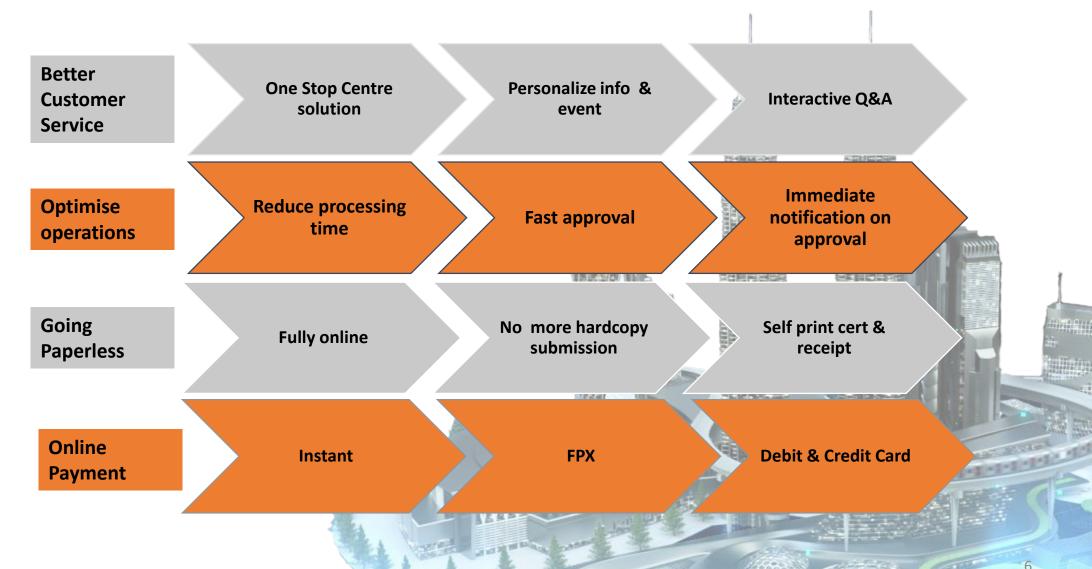
Registered Persons

IOW, EngTech, GE, PE, PEPC, AC & ACPE
 e-Bulk Online Registration for IOW, EngTech & GE
 CPD & CPD Audit

Engineering Consultancy Practices

Body Corporate
Multi Disciplinary Practices
Partnership
Sole Proprietorship



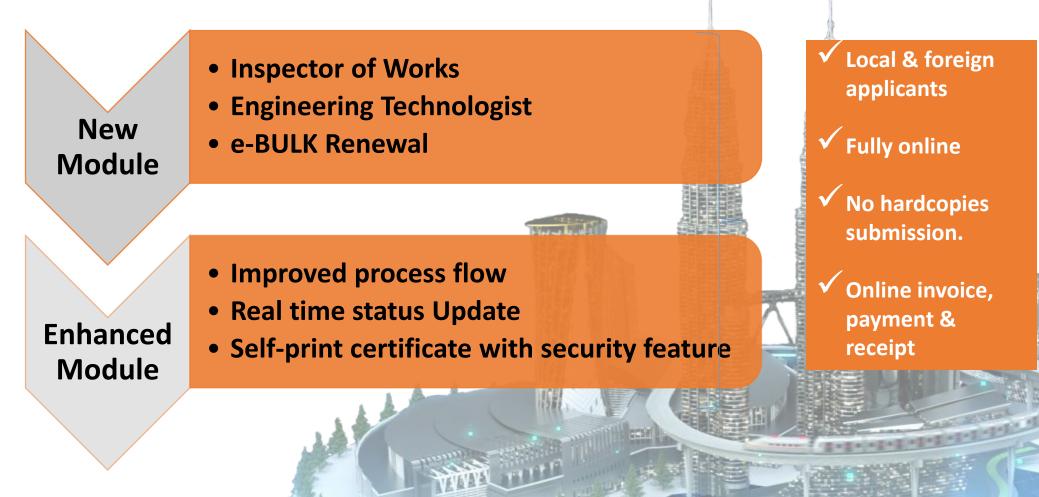






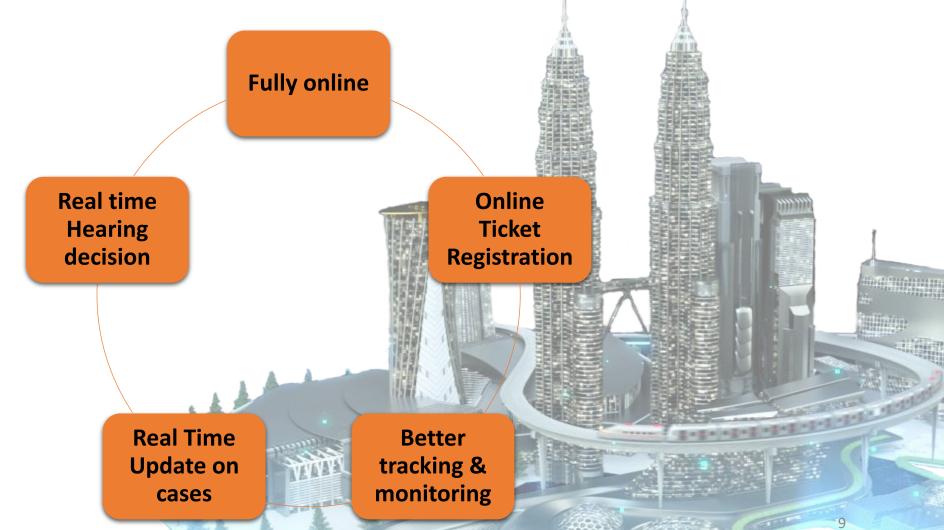


- eBulk Online Submission by IHLs



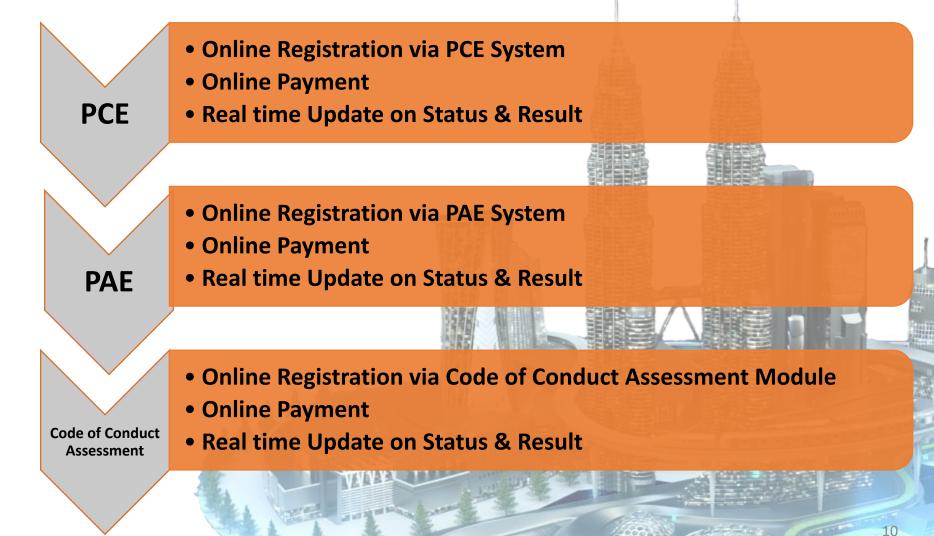


- Complaint Against Registered Persons & ECP

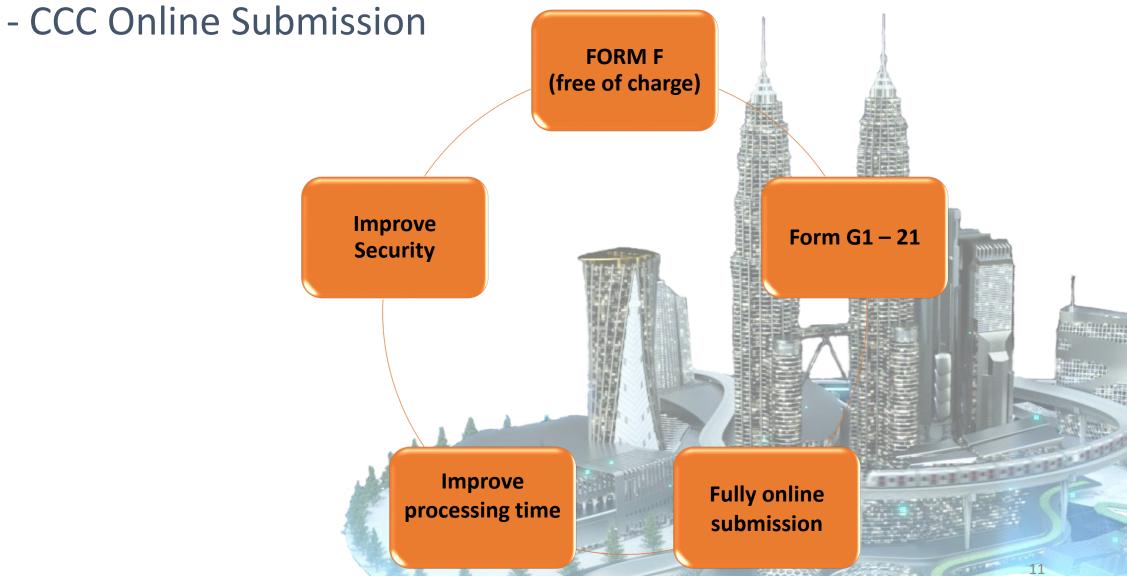




- Examination System

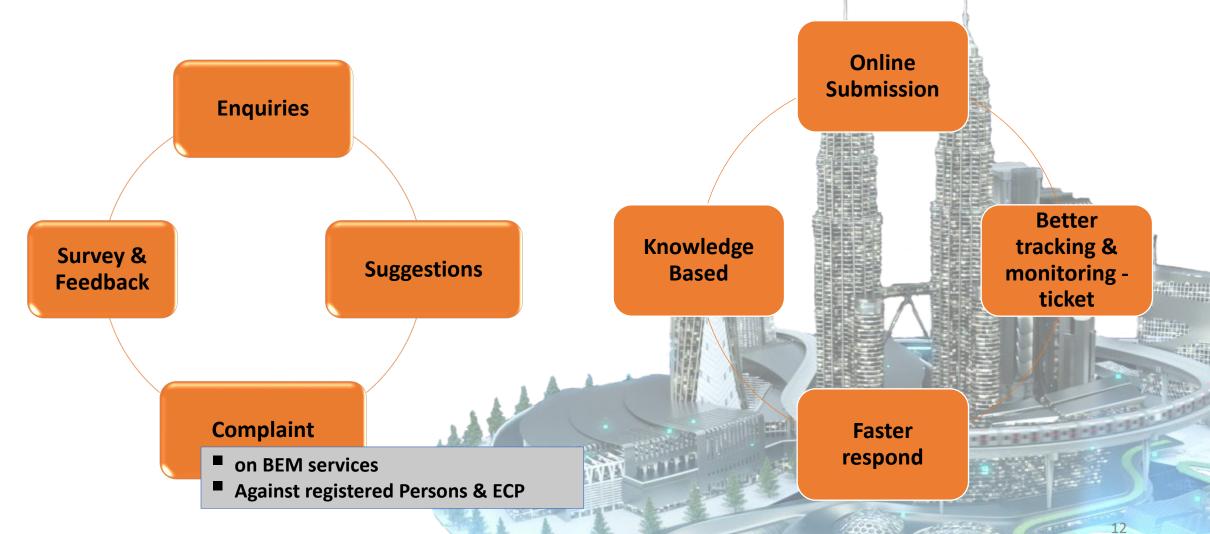








- Customer Service Management System

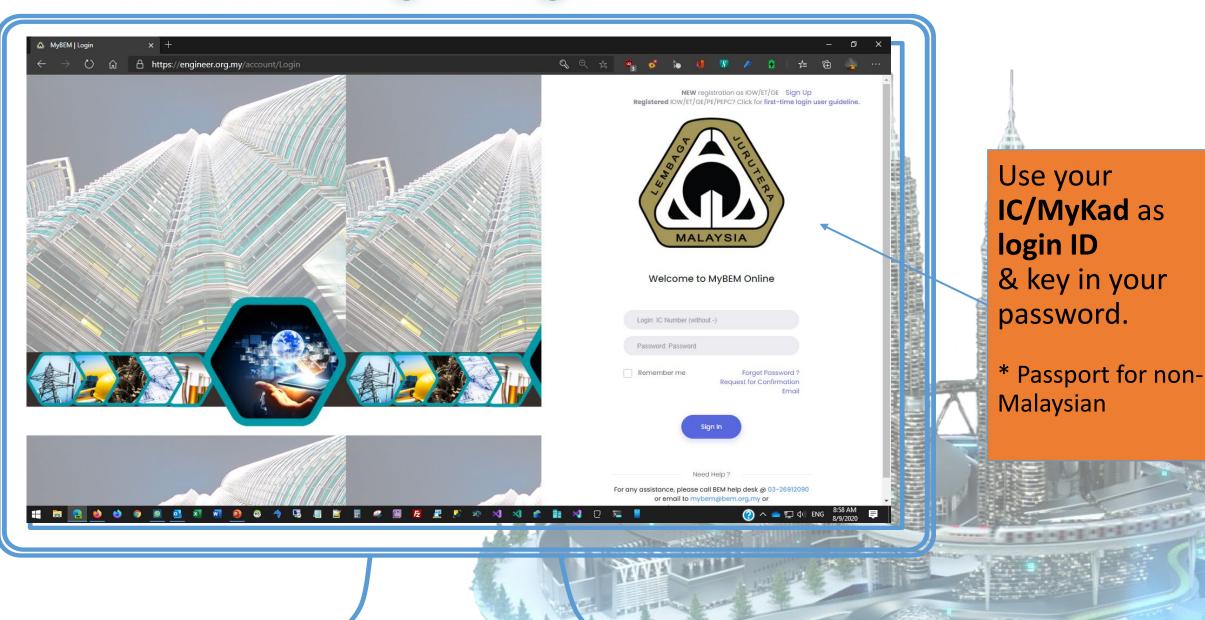


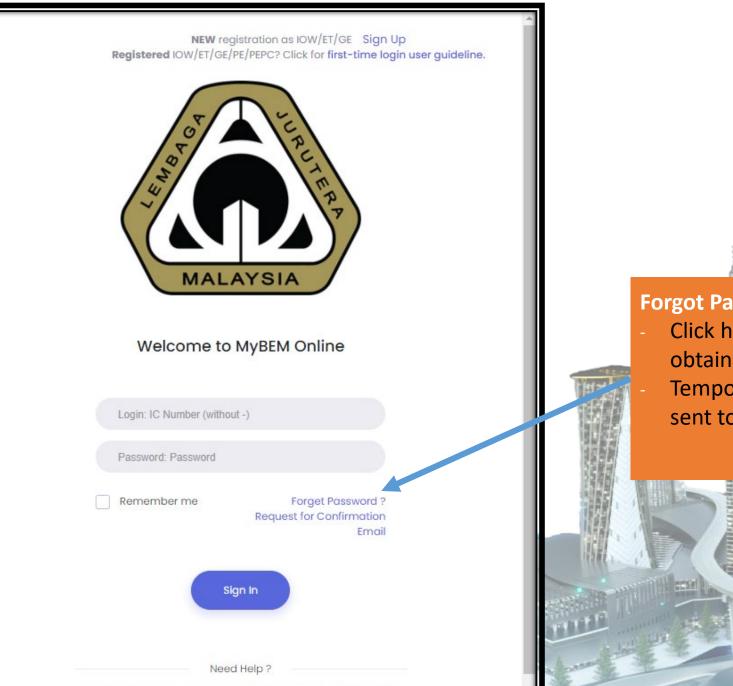




Feature	MyBEM	MyBEM (version 2)
Registered Person Login	Registration number	IC/MyKad (Malaysian) Passport (non-Malaysian)
ECP Login	Using registration number	Director's IC/MyKad
Password	•	be used for MyBEM version 2. Existing user account and request for new password
Document Submission	Online + Manual	Fully Online
Payment	Submit payment records	Online payment via FPX

Interface – Login Page





For any assistance, please call BEM help desk @ 03-26912090

or email to mybem@bem.org.my or

Forgot Password?
Click here and key in your IC to obtain a temporary password.
Temporary password will be sent to your email

rmation is only valid on the date of its establishment and you may refer to BEM for new update.





Welcome to MyBEM Online

Login: IC Number (with	nout -)
Password: Password	
Remember me	Forget Password ? Request for Confirmation Email
	Sign In

Sign Up

- Applicable for first time/new users.
- Click to sign up.
- Existing engineer that have their registration number already have an existing account in the system

실전되어드려면
And the second s

Request for Confirmation Email

- Applicable for existing engineers but have never login to new MyBEM.
- Click to request confirmation email.
- Receive email, click link & set new password.
- Login to the new MyBEM.

Common Issues for Login

- 1. I'm unable to login
- 2. I forgot my password/login
- 3. I did not receive any email from the system. (either for confirmation link, password etc.)

Solution

- 1. Please check whether you already confirm your account. If not please proceed to click "Request for Confirmation Email"
- 2. Please use the "Forgot Password?" utility to obtain your temporary password
- 3. Please check your SPAM or JUNK folder. If not, please search for our email, <u>mybem@bem.org.my</u>. Some company or university block MyBEM email. In this case, please email to <u>mybem@bem.org.my</u> and request to change your email to others such as gmail or Hotmail.

MyBEM Home Page	× 🛆 MyBEM Login	🗙 🛛 🛆 MyBEM Login	🗙 🛛 🛆 MyBEM Login	$\times +$		
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Marka Home				your payment record to the new system. recorded and will be reflected in the curren	nt system soon. Thank you an	ad apologies for any inconvenience
Applications	INFORMATION DETAILS			~ 2	Upcoming Events	٥
Pending Individual Renewals	 (i) REGISTERED PERSON ∫, Graduate Engineer ⑦ ✓ 	ېر Profession	al Engineer 🔨	~ 2		
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15 My Upcoming Events	i ENGINEERING CONSULTANC	Y PRACTICES				Practices Application
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Interface – Home Page – Top Menu - Profile

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 Request to add Title Click on "here" for title change 	Full Name (as per IC)	Please click here to change your title.	e.				
	Date Of Birth	23 AUGUST 1972					
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20

Interface – Home Page – Top Menu - Profile

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 equest to add Title Type in the requested title attached the relevant supporting document 	and	Welcome, Ir. DEMO (DEMO) 🕞 Logout
	User Title	← Bock
	Previous Title	New Title
	Supporting Document (e.g. Surat Watikah)	
		Submit



Interface – Home Page – Side Menu

Home



Applications



My Invoices



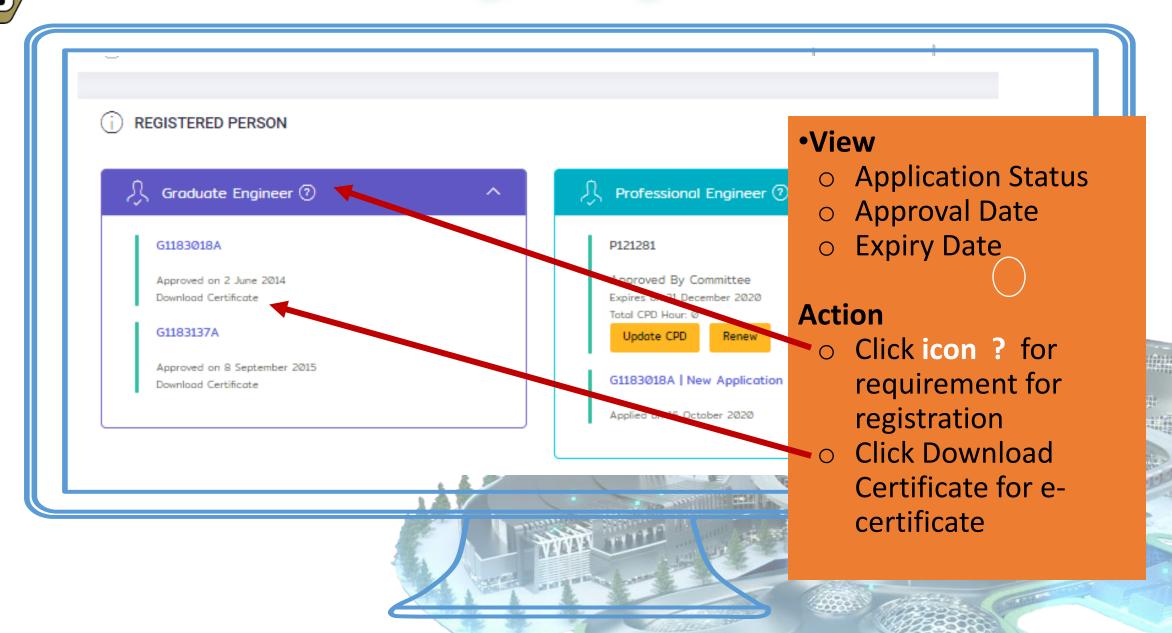


My Upcoming Events

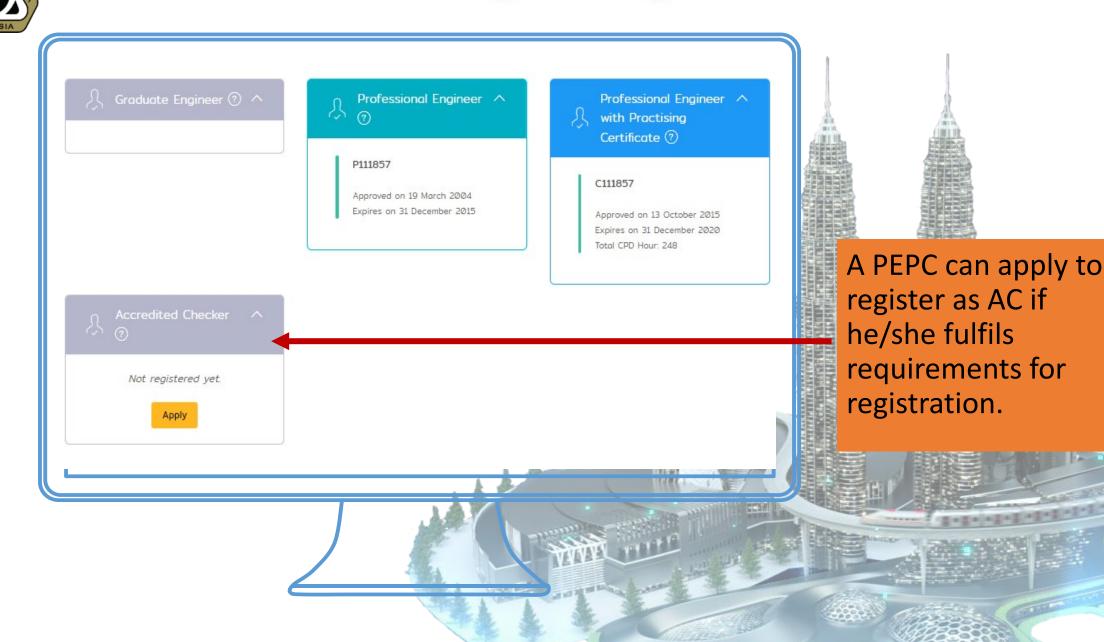
Side Menu	Purposes
Home	Home Screen
Applications	Registered Person Applications record, edit details and view payment details.
My Invoices	Print, view & download invoice for event by BEM.
CPD Records	Check or Register new CPD records
My Upcoming Events	Check out events schedule and register for the events.

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Interface – Home Page – Registered Person



Interface – Home Page – Registered Person





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Show 10	entries				Sec	arch:	
Ref ↑↓	Practice	E	Expiry Date	Туре	Status	Action	
SP1234	ABC CONSULTING	з	31 Dec 2021	Sole Proprietorship	Active	Certificate	
BC123	ABC SDN. BHD.	з	31 Dec 2021	Body Corporate	Active	Certificate	
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As Director of an ECP, you will be able to:

View

- Application Status
- Approval Date
- Expiry Date

Action

- Apply
- Print Certificate

MALAYSIA

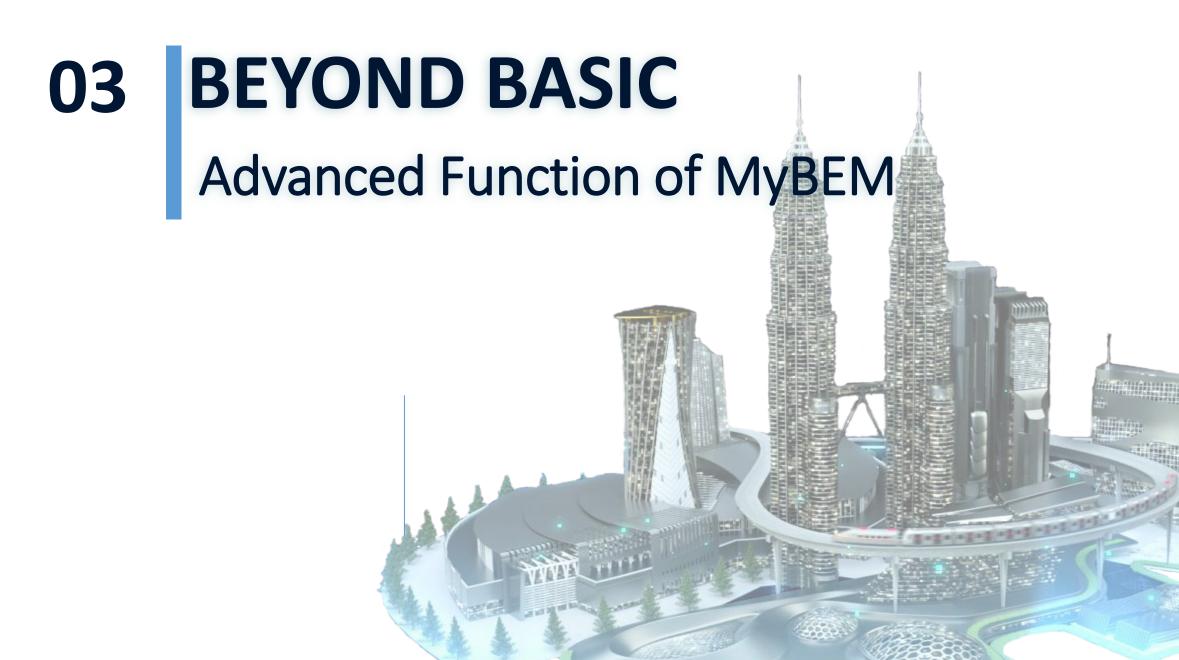
Common Issues for Login

- 1. Once login, I'm unable to view any registration even though I'm already an approved IOW/ET/GE/PE/PEPC
- 2. Some functions are not available
- 3. How to print certificate
- 4. How to print receipt

Solution



- 1. Please make sure that you're signing into your existing account instead of creating a new account
- 2. The system supports all modern browser except Internet Explorer. Please DO NOT use it as the browser could not support all functions.
- 3. Please navigate to Application --> Blue Action Button --> Certificate
- 4. Please navigate to Application --> View Payment History

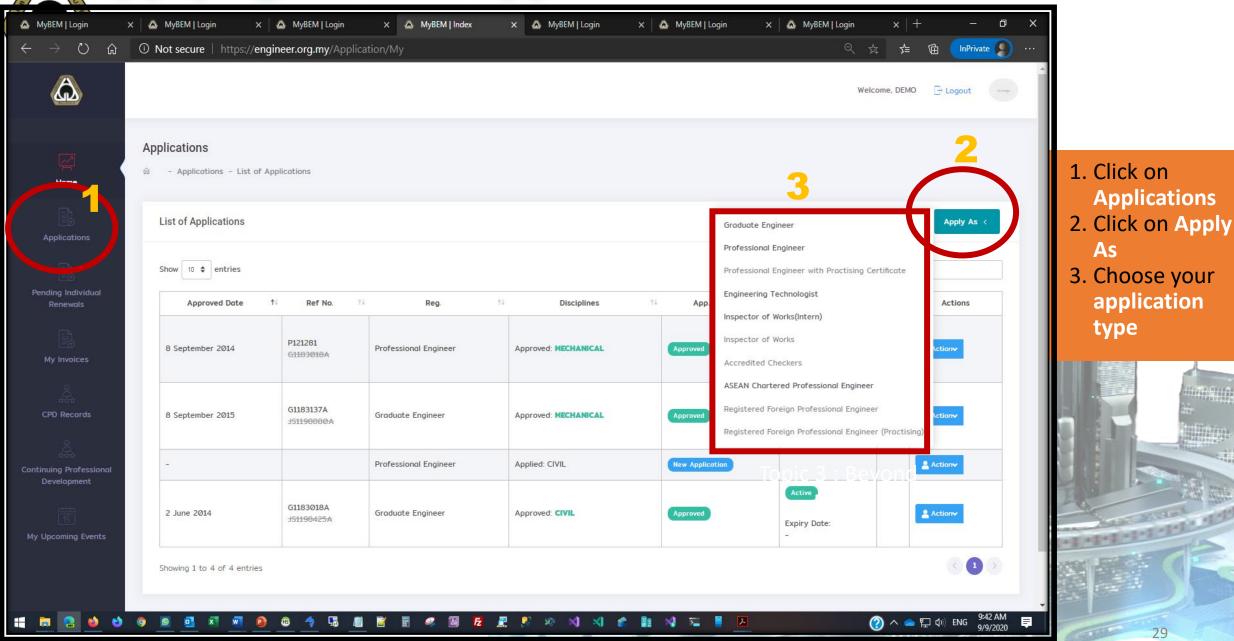




4 New Functions:

- Applying for new application
- Filling up CPD
- Renewing registration
- Self-print certificate and receipt

Applying for new application



Applying for new application - Applying Process

1	Select Discipline	~	
2	Application Form		6 main steps to complete the application applying process
3	Academic Qualifications		
4	Employments		
5	Checklist		
6	Payment	A.	

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Applying for new application - 1/6 Select Discipline

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۵		All registration start with
Home	Application ŵ - Application - Graduate Engineer - Create	selecting your discipline and agreeing on the declaration.
	Registration as a Graduate Engineer Section 10	D(1) of the Registration of Engineers Act 1967 (Revised 2015)
Pending Individual Renewals	1 Select Discipline	Branch of Engineering
My Invoices	2 Application Form	Select a Discipline Please select discipline
ے شنیٹ CPD Records	3 Academic Qualifications	Declaration 1. I, the undersigned, apply for registration as a Graduate Engineer and if I am registered, I agree to abide by : - • Registration of Engineers Act 1967 (Revised 2015) and The Registration of Engineers Regulations 1990 (Revised 2015); and • Notifications and Circulars issued by the Board of Engineers Malaysia. 2. I hereby authorize the Board of Engineers Malaysia to seek clarification on any information submitted in any manner and by any means as it
्र कंप्रेंक Continuing Professional Development	4 Employments	deems fit and proper.
My Upcoming Events	6 Payment	Next →

date

9/9/2020

Disclaimer: This

Applying for new application - 2/6 Application Form

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Pending Individual Renewals	1	Select Discipline 🗸	SECTION A (to be filled in by All)		
			Manag	Place of Birth:	·
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My Invoices				Profile	Page will be
8	3	Academic Qualifications	Gender: Female	Date of Birth: 23 Aug 1972 reflect	
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	4	Employments	Nationality: MALAYSIAN		ation Form.
	4	Employments			
Continuing Professional Development			Telephone No:	Mobile Phone No.:	
	5	Checklist	0123456789	0123456789	
15			Fax No:	Email:	
My Upcoming Events	6	Payment	0123456789	mybem@bem.org.my	
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			Address in Malaysia		
			Home Street 1:		
			TINGKAT 17, BLOK F		
			India II, BEART		
			Home Street 2:	Home City:	
			IBU PEJABAT JKR	KUALA LUMPUR	
			Home Street 3:	Home Postcode:	
			JALAN SULTAN SALAHUDDIN	50580	

Applying for new application - 3/6 Academic Qualification

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الج Home	Graduate Engineer ☆ - Application - Graduate Enginee	r - Apply					Academic Qualification
	Registration						mainly divided into 2 types
	Academic Qualification						 Local university
Pending Individual Renewals	Education Level:			Country:			qualification
	Degree		~	MALAYSIA		× ~	
	University:						Oversea university
My Invoices	UNIVERSITI MALAYA					x ~	qualification
⇔⇔⇔ CPD Records	Graduation Date		Graduate Year:	Intake Year:	Award Year:		
<u> </u>	dd/mm/yyyy		Graduate Year	Intake Year	Award Year		
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Development						~	and the second se
15 My Upcoming Events	Programme Name :						*2+2+2+2+2+1+1+1
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	Period of Study:			Mode of Study:			
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Applying for new application - 4/6 Employment

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Home	Graduate Engineer	ngineer - Apply					Please fill in your employment deta	ils.
Applications	Registration						Employment detail	
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Pending Individual Renewals	Education Level:			Country:			<i>Experience</i> in futu	
	Degree		~	MALAYSIA				
My Invoices	University:						application as a Pl	
Q	UNIVERSITI MALAYA							
ಷ್ ^{ರವ್ಷ} CPD Records	Graduation Date		Graduate Year:	Intake Year:		Award Year:		
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Applying for new application - 4/6 Employment

Select a Registered Person		~
Please insert correct PE/Professional Engineer	with Practising Certificate Registration No.	
Referral's Position		
Referral's Reference Letter:		
Browse No file selected.		
Show Sample		
Employer's Name	Employer's Position	
Reference Letter with Company Letterh	ead:	
Browse No file selected.		

Application for IOW, PE & PEPC have different requirement and require applicant to declare an active PE/PEPC to proclaim their working experiences.

Applying for new application - 5/6 Checklist

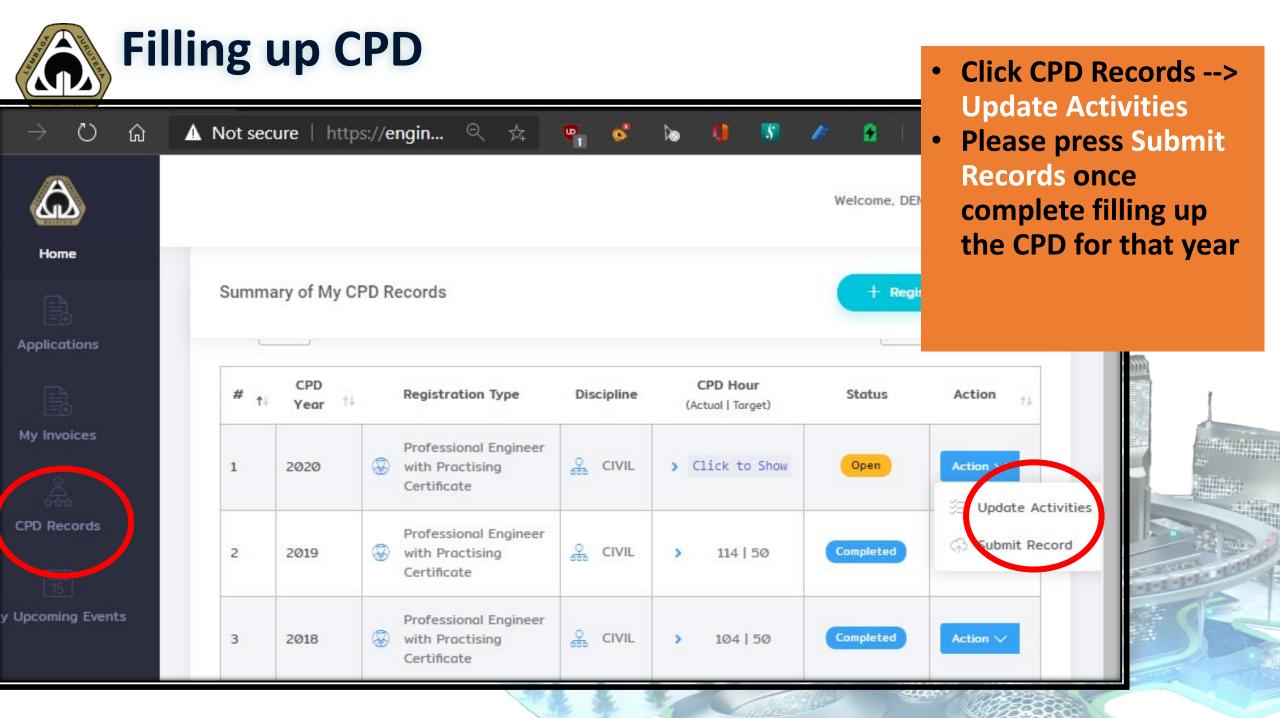
Checklist 1. Form has been duly filled. 2. Copy of Identification Card (Cross with remarks "FOR BEM USE ONLY") **Different checklist** Choose file Browse Certified by a Professional Engineer Recognised by BEM. item according to 3. Copy of Permanent Resident Card and/or Passport (For Non-Malaysian) Cross application type Choose file Browse with remarks "FOR BEM USE ONLY") certified by a Professional Engineer recognised by BEM. 4. Copy of Degree scroll and full official transcripts (first year to final year), and Choose file Browse Certified by a Professional Engineer Recognised by BEM. 5. Copy of Diploma scroll and full official transcripts (if any) and Certified by a Choose file Browse Professional Engineer Recognised by BEM. 6. The degree is accredited by EAC Malaysia or by a Professional body who is a signatory of Washington Accord or equivalent qualification recognised by BEM. 7. Item 2, 3 and 4 are certified by a Professional Engineer or Professional Engineer with Practising Certificate recognised by BEM. 8. Copy of passport size photograph. (JPEG Only) Choose file Browse

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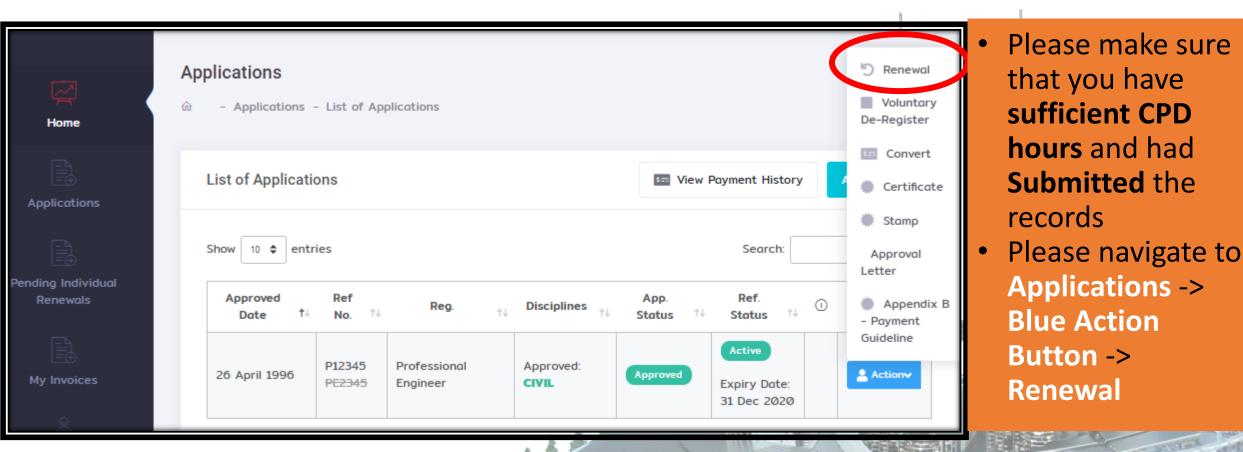
Applying for new application 6/6 Payment

\$FPX Online F	Payment Confirmation				• All application will onl
	DESCRIPTION			AMOUNT	be processed &
	GE - Processing Fee			RM 50.00	 assessed after paymentis made. Applicant could choose either Personal
	(i) You just nee	n online payment method that allow d to choose you own bank and ente bassword. Then you must approve th	r on the bank's internet ba	nking website the	 account or Corporate account Debit Card & Credit Card through FPX
	ТҮРЕ В	BANK	DUE DATE	TOTAL AMOUNT	Applicant is free to
	PERSONAL ~	Select a bank ~ By clicking on the button below, I he	9 Sep 2020 ereby agree to and accept the	50.00 FPX's Terms & Conditions.	choose any bank supported for FPX transaction
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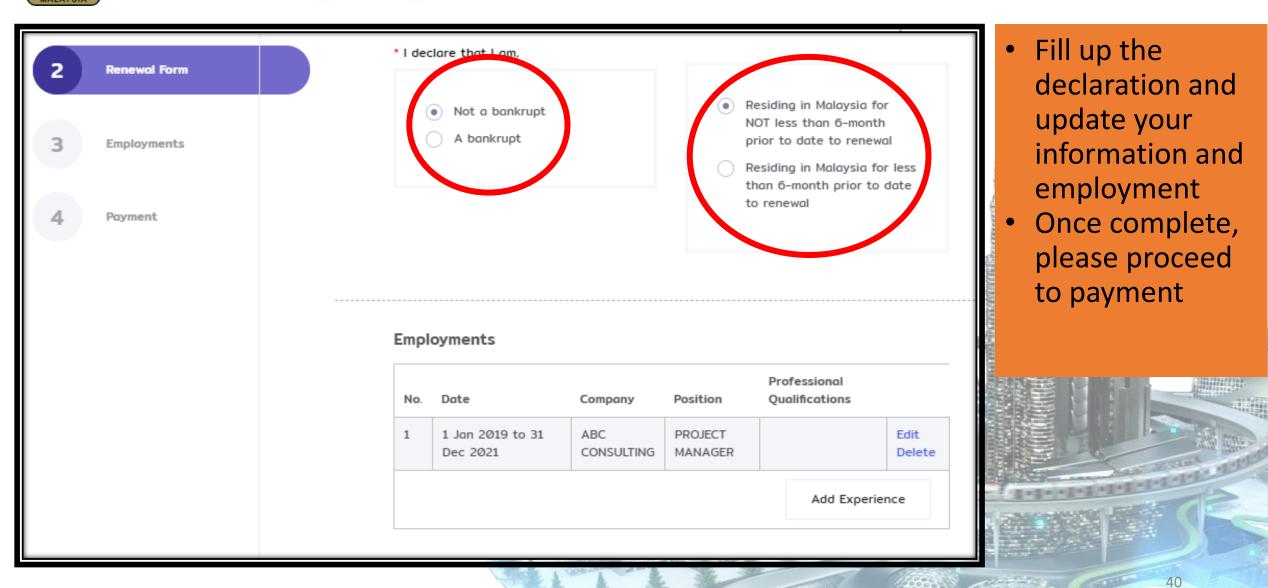
- All application will only be processed & assessed after payment is made.
- Applicant could choose either Personal account or Corporate account
- **Debit Card & Credit** • **Card through FPX**
- Applicant is free to choose any bank supported for FPX transaction



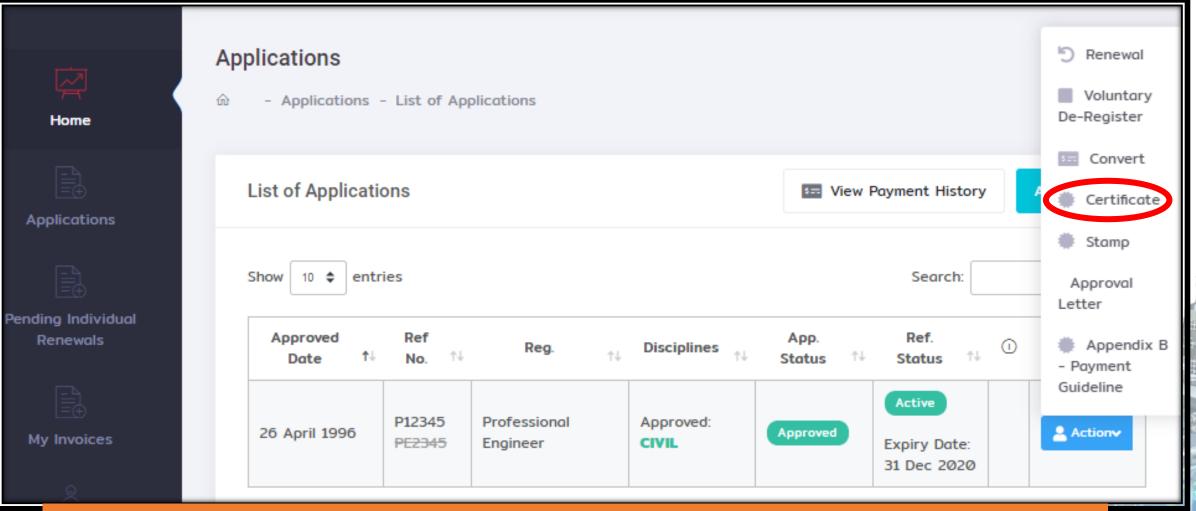




Renewing Registration 2/2

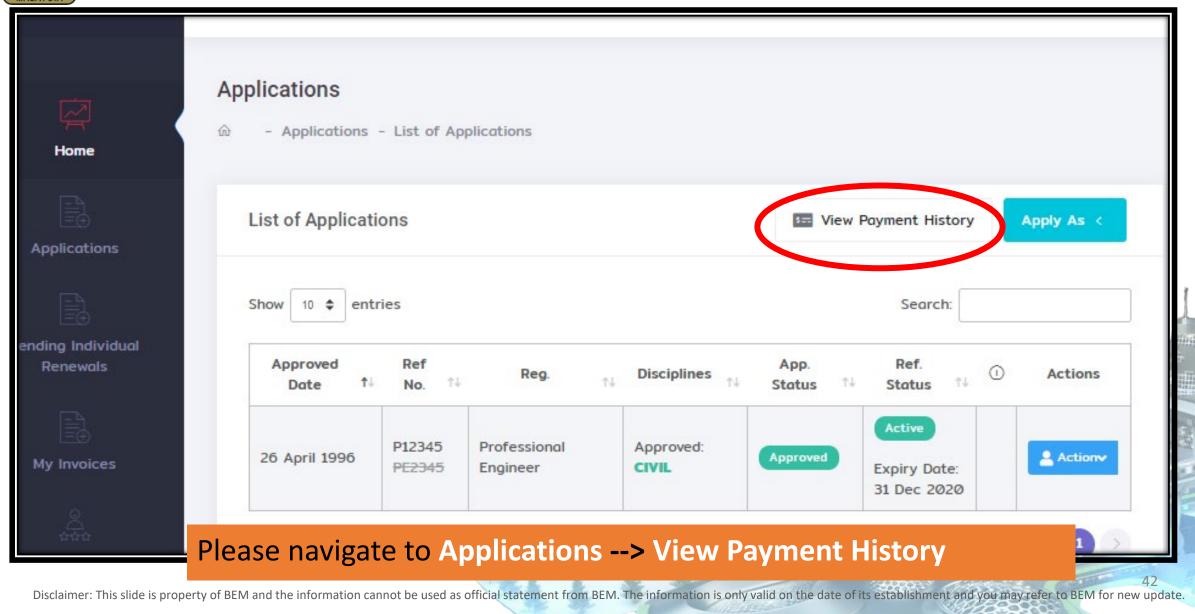






Please navigate to Applications --> Blue Action Button --> Certificate

How to Self-print Receipt 1/2





	¥O. †↓	No	Date Issueo	Name	Amount	status	Action	
1		344534	7 Dec 2018 12:00 AM	PE - Renewal Fee	RM 100.00	Verified	Action•	13
2	<u>.</u>	319348	14 Dec 2017 12:00 AM	PE - Renewal Fee	RM 100.00	Verified	Action•	
з	3.	298977	18 Jan 2017 12:00 AM	PE - Renewal Fee	RM 100.00	Verified	Action•	
4	L.	287910	24 Aug 2016 12:00 AM	PE - Reinstatement Fee	RM 1150.00	Verified	Action	
5	5.	203408	11 Jan 2013 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	Receipt	
6	ō.	181056	5 Jan 2012 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	Action•	
7		163213	25 Jan 2011 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	Action•	
8	3.	149615	20 Jan 2010 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	Action•	1
9	Э.	135948	14 Jan 2009 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	Action•	
1	Ø.	123654	16 Jan 2008 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	Action•	

Blue Action button → Click Receipt. The system will generate a PDF to be downloaded







7 New Modules:

- Examination System
- ACPE / RFPE Online Registration System
- CCC Online Submission System
- Complaint Management System
- Customer Service Management System
- Event Management System
- Magazine Management System

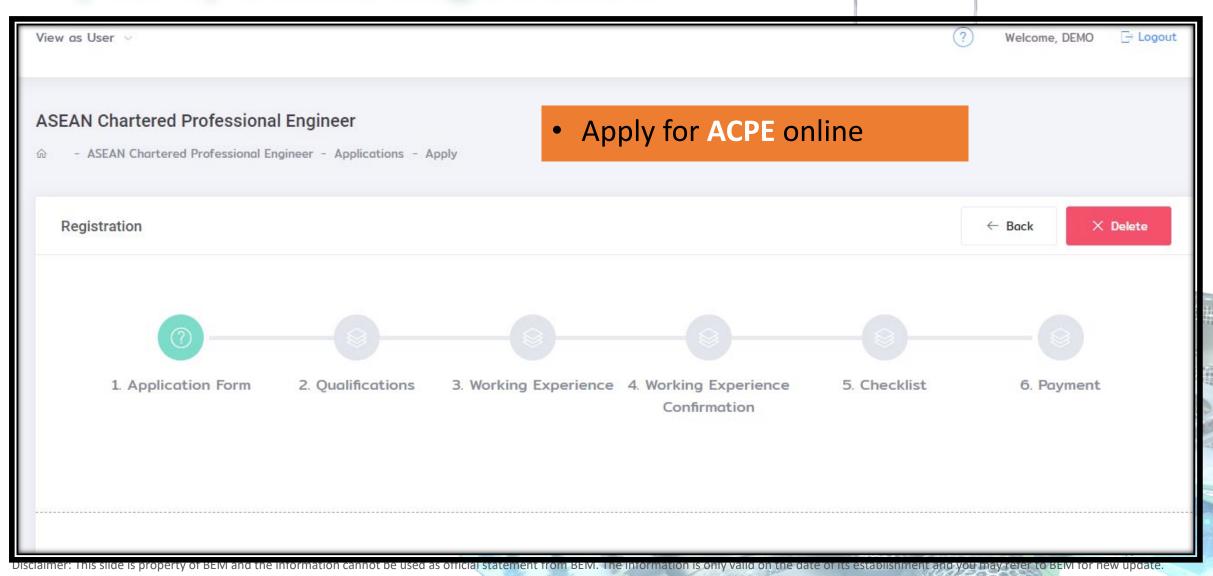
Examination ລ	 Ability to apply PAE o PCE online Track your exam resul online
Available Exams	
Exam	Eligibility
PAE 2020	
History	
Show 10 🗢 entries	Search:
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New Module – ASEAN Chartered Professional Enginee (ACPE) Online Registration





New Module – CCC Online

View as User ↓ Certificate of Completion & Compliance (CCC) ŵ - Certificate of Completion & Compliance (CCC)	 CCC Online for PSP a Form H is charge 	n <mark>e Submissi</mark> nd SP	ON	gout
List of My Certificate of Completion & Compliance (CCC)			+ Initi	ate CCC
Show 10 \$ entries			Search:	
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Showing Ø to Ø of Ø entries				

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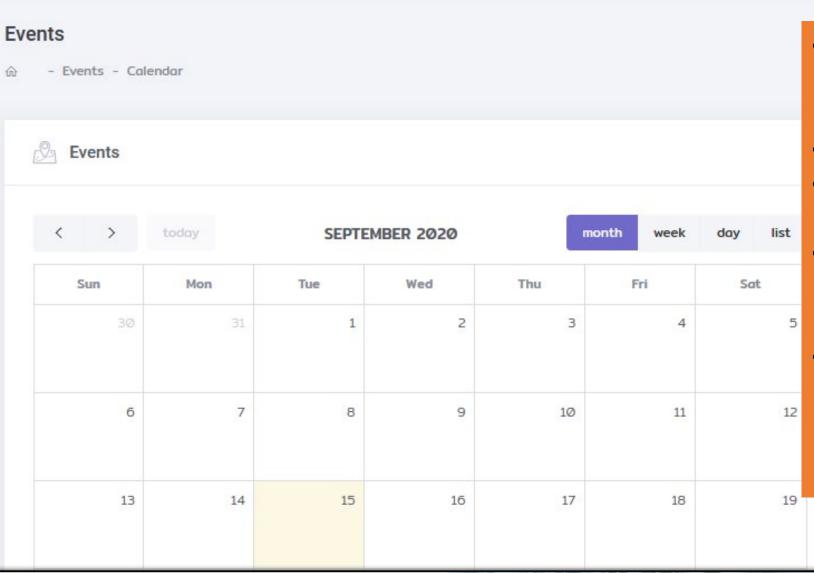
New Module – Complaint Management System

View My Enquiry and Complaint	Create Professional Pra	ctice Complaint	← Back to List	🗸 Submi	it
Submit Enquiry / Complaint Submit Professional Practice Complaint		gistered Person / En	gineering Consulta	Incy Practice	
OWLEDGE BASES	Information Comp Complaint against:	• Individual Engineer	O Engineer Consulta	ncy Practice	Ability to Lodge Complaint against Registered Persons
	* Engineer:	Search Registered Engi	neer	~	& ECP via Online
	* Address:				
	* Your Relationship with Registered Person / Engineering Consultancy Practice:				At may rever to BEM for new update



CUSTOMER SUPPO	 Ability to Submit enquiry, suggestion, 	
SUPPORT TICKETS	Customer Service Management System	complaints & feedback
Image: Back to MyBEM Online Image: Wiew My Enquiry and Complaint	My Enquiry and Complaint	 Online Knowledge Base Ticketing system
 Submit Enquiry / Complaint Submit Professional Practice Complaint 	Show Search:	
© Explore FAQ	Tickets No data available in table Showing 0 to 0 of 0 entries Previous Next	Information
		v refer to BEM for new update

New Module – Event Management System



- Ability to check latest event (courses, training, seminar) via BEM Event Calendar.
- Online application.
- **QR Code** attendance feature.
- CPD Hours will be autorecorded in each individual CPD record/account.
- Self-print certificate of attendance.

New Module – The Ingenieur Magazine System

		Heleonie, DEMO L. Eogoat	
Subscriber ŵ - Magazine			 Online Subscription (hardcopy) View & download digital magazine
List of Magazine		+ Subscribe Magazine	 Online advertisement form
Show 10 🗢 entries		Search:	
Ref No. Full Name Contact	Subscription Details Deliv	very Status Actions	
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Showing Ø to Ø of Ø entries			
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52





Committed To Engineering Excellence

BOARD OF ENGINEERS MALAYSIA

Tingkat 11 & 17, Blok F Ibu Pejabat JKR Jalan Sultan Salahuddin, 50580 Kuala Lumpur <u>http://www.bem.org.my</u> <u>enquiry@bem.org.my</u> or <u>complaint@bem.org.my</u>. Tel: 03-26912090; 03-26107095/96 Fax: 03-26925017