

# GUIDELINES FOR THE APPLICATION FOR REGISTRATION AS ENGINEERING TECHNOLOGIST

Section 10C(1) of the Registration of Engineers Act 1967

***“A person who holds any qualification which is recognised by the Board shall be entitled on application to be registered as an Engineering Technologist”***

Any person who wishes to apply for Registration as an Engineering Technologist under Section 10C(1) of the Registration of Engineers Act 1967 (Revised 2015) shall use Form A2 as follows :

	ITEMS	SUBMISSION REQUIREMENTS
1.	<p>A non-refundable processing fee RM 50.00</p> <p><b>Optional :</b> RM 15.00 - The cost of delivery of certificates through courier services. If not , the certificate will be sent by regular mail.</p> <p>RM 30.00 - The yearly subscription fee for BEM publication 'The Ingenieur'</p>	<p>Applications that do not include payments will not be processed.</p> <p>Payment made payable to “Board of Engineers Malaysia” can be done by cheque / bank draft / money order / postal order / telegraphic transfer / pin &amp; pay (credit or debit card at counter only)</p> <p><b>Payment online can also be made through M2u or CIMB Clicks or RHB.</b></p>
2.	<p>(i) A copy of the Bachelor of Engineering Degree scroll OR (ii) A copy of a Bachelor of Engineering which are not recognized</p>	<ul style="list-style-type: none"> <li>• Degree scroll and official transcripts               <ul style="list-style-type: none"> <li>(i) Degrees from local universities should be submitted in Bahasa Malaysia.</li> <li>(ii) Degrees in foreign language (other than English) should include translation issued by the awarding University (e.g. Japan, Korea, China and others).</li> </ul> </li> <li>• Diploma scroll and official transcripts (if any)</li> </ul>
3.	<p>Copies of "Full transcript of Academic Record" with the list of subjects taken.</p>	<p>Copies must be issued by the university .</p> <p><b>(Applicants who undergo "Twinning Programme" and diploma holders should include a copy of the diploma and the list of subjects taken)</b></p>
4.	<p>Appendix A – Academic Qualifications Appendix B – Branch of Engineering</p>	<ul style="list-style-type: none"> <li>(i) List of academic qualifications obtained for the Degree in Engineering Mode and duration of study, and Name and location of Institutions awarding the Degree</li> <li>(ii) Branch of Engineering</li> </ul>
5.	<p>Photocopy of identity card OR Permanent resident card and/or passport for non-Malaysian</p>	<ul style="list-style-type: none"> <li>(i) Please cross with a remark "FOR BEM USE ONLY"</li> <li>(ii) Copies must be certified by a PE or PEPC</li> </ul>
6.	<p>Passport size photograph</p>	<p>A copy of passport size photograph (please write your name at the back of the photograph)</p>

**NOTE :**

- (i) All documents submitted must be certified by a professional engineer registered with the Board of Engineers Malaysia (state the name and registration number clearly).
- (ii) Only complete applications will be processed within 4 months.

For inquiries, please contact :

**LEMBAGA JURUTERA MALAYSIA**

Tingkat 11 Block F Ibu Pejabat JKR, Jalan Sultan Salahuddin, 50580 Kuala Lumpur

Telephone: 603-2610 7095 / 96 / 97 / 98, 03-26912090 and 03-26982413

Facsimile : 603-2692 5017

Email: registration@bem.org.my or enquiry@bem.org.my or

**FORM A2**

**APPLICATION FOR REGISTRATION AS  
ENGINEERING TECHNOLOGIST**

Section 10C(1) of the Registration of Engineers Act 1967 (Revised 2015)

Applicant's  
current  
passport size  
photo

(To be completed by the Applicant in BLOCK LETTERS)

**SECTION A** (to be filled in by All)

Name : .....

Gender : \*Male

Date of Birth : .....

\*Female

Place of Birth : .....

Nationality : ..... Identification Card No. : .....

Address in Malaysia (if any) : .....

Tel. No. : ..... Mobile Phone No. : ..... Fax No. : .....

Postal Address (if different from above) : .....

E-mail Address : .....

Qualifications : .....

.....

**SECTION B** (to be filled in by Non-Malaysian)

Passport No. : ..... Place of Issue : .....

Date of Issue : ..... Date of Expiry : .....

Country of Birth : ..... Nationality : .....

Address in Country of Origin : .....

**For Non-Malaysian with Permanent Residency :**

- I have been a Permanent Resident of Malaysia since : .....
- Permanent Resident Identification Card No. : .....

\* Tick (✓) where applicable

**PENALTY**

Section 24(a) of the Registration of Engineers Act 1967 (Revised 2015) : "Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration under this Act be knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit, or to imprisonment for a term not exceeding three years, or to both".

**FORM A2**

**DECLARATION TO BE SIGNED BY THE APPLICANT**

- a) I, the undersigned, apply for registration as a Engineering Technologist and if I am registered, I agree to abide by :
  - i. Registration of Engineers Act 1967 (Revised 2015) and The Registration of Engineers Regulations 1990 (Revised 2015) ; and
  - ii. Notifications and Circulars issued by the Board of Engineers Malaysia.
- b) I hereby authorize the Board of Engineers Malaysia to seek clarification on any information submitted in any manner and by any means as it deems fit and proper.

Date: .....  
.....  
*(Signature of Applicant)*

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**For Office Use Only**

Start Date:..... Application Status:.....  
Application Date:..... Current Status: .....

Rejection Date:..... Circulation Date:.....  
Received Date:..... Approval Date:.....  
Note Date:..... List Status: .....

Suffix:.....

**APPENDIX - A**

**Academic Qualifications**

I confirm that the information provided in this form is true and correct and that any supporting documentation submitted with my application is genuine. Please tick ( ✓ ) in the appropriate box.

**1. Certificate or Diploma of Higher Education:**

Name of the Certificate/Diploma/Matriculation//Foundation Year/ A Level :

.....

University/College: .....

Year of Study: From ..... To .....

**2. First Engineering Degree:**

a) Name/Title of Degree / Qualification: .....

BTech (Hons) <input type="checkbox"/>	BEngTech (Hons) <input type="checkbox"/>	BEng (Hons) <input type="checkbox"/>	BEng <input type="checkbox"/>	BSc <input type="checkbox"/>	MEng <input type="checkbox"/>	MEng (Hons) <input type="checkbox"/>
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b) Engineering Course: .....

c) University & Campus : .....

d) \*(i) Period of Study

3 years <input type="checkbox"/>	4 years <input type="checkbox"/>	5 years <input type="checkbox"/>
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(ii) Year of Study: From ..... to .....

(iii) Mode of Study:

Full Time <input type="checkbox"/>	* (i) Full residential (ii) Sandwich	Part Time / SPACE <input type="checkbox"/>
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Twinning Programme <input type="checkbox"/>	* (i) Programme 2+1 (iii) Programme 3+0	(ii) Programme 1+2 (iv) 3 – 4 year programme. (in Malaysia/outside Malaysia)
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(v) Others, please specify.....

Distance Learning <input type="checkbox"/>	* (i) Correspondence Course (ii) Video Conferencing
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Franchised Programme <input type="checkbox"/>	(i) Name of College: .....
	(ii) Franchise University: .....

**3. Other Qualification (if any)**

.....  
 .....

**APPENDIX - B**

**BRANCH OF ENGINEERING**

Listed below are branches of engineering registered by the Board of Engineers Malaysia.

Please tick ( ✓ ) in the appropriate branch of engineering in accordance with your degree scroll.

Example:

If your academic qualification is Engineering Technologist in Civil Engineering, please tick Civil

<input type="checkbox"/> Civil	<input type="checkbox"/> Mechanical
<input type="checkbox"/> Electrical	<input type="checkbox"/> Electronic
<input type="checkbox"/> Chemical	<input type="checkbox"/> Mining
<input type="checkbox"/> Aeronautical	<input type="checkbox"/> Mineral Processing
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Industrial
<input type="checkbox"/> Production	<input type="checkbox"/> Marine
<input type="checkbox"/> Instrumentation & Control	<input type="checkbox"/> Material
<input type="checkbox"/> Petroleum	<input type="checkbox"/> Computer
<input type="checkbox"/> Structural	<input type="checkbox"/> Environmental
<input type="checkbox"/> Others (please specify) .....	

**DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION FORM:**

- (i) Applicant to submit certified copies (by a Professional Engineer recognized by the Board of Engineers Malaysia) of the following:
  - a) Degree scroll and official transcripts
  - b) Diploma scroll and official transcripts (if any)
  - c) Identification Card
  - d) Permanent Resident Card and/or Passport (for Non-Malaysian)
  
- (ii) The application shall be accompanied with a non-refundable processing fee of RM50.00 in the form of money order, postal order, bank draft, cheque or any other form as determined by the Board, made payable to the Board of Engineers Malaysia.

**APPLICATION FOR REGISTRATION AS ENGINEERING TECHNOLOGIST**

**CHECKLIST**

(To be submitted together with Form A2)

Tick (  $\checkmark$  ) if it is applicable and has been fulfilled. Cross (  $X$  ) if it is not applicable.

	<u>Applicant</u>	<u>For Office Use</u>
1. Form A2 has been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
2. A processing fee of RM 50.00.	<input type="checkbox"/>	<input type="checkbox"/>
* Option 1 - Courier service charge of RM 15.00 for delivery of Certificate of Registration	<input type="checkbox"/>	<input type="checkbox"/>
* Option 2 - The yearly subscription fee of RM 30.00 for BEM publication 'The Ingenieur '	<input type="checkbox"/>	<input type="checkbox"/>
3. Copy of Identification Card. (Cross with remarks "FOR BEM USE ONLY")	<input type="checkbox"/>	<input type="checkbox"/>
4. Copy of Permanent Resident Card and/or Passport (Non-Malaysian) (Cross with remarks "FOR BEM USE ONLY")	<input type="checkbox"/>	<input type="checkbox"/>
5. Copy of Degree scroll and full official transcripts ( <i>first year to final year</i> )	<input type="checkbox"/>	<input type="checkbox"/>
6. Copy of Diploma scroll and official transcript (if any)	<input type="checkbox"/>	<input type="checkbox"/>
7. The degree is accredited by Malaysia Qualifications Agency (MQA) or by a Professional body who is a signatory of Sydney Accord or equivalent qualification recognised by BEM.	<input type="checkbox"/>	<input type="checkbox"/>
8. Item 3,4, 5 and 6 are certified by a Professional Engineer recognised by BEM.	<input type="checkbox"/>	<input type="checkbox"/>
9. A copy of passport size photograph ( <i>please write your name at the back of the photograph</i> )	<input type="checkbox"/>	<input type="checkbox"/>

**Remarks :**

.....  
 .....

I confirm that I have completed the above and fulfil BEM requirements.

.....  
 (Signature of Applicant)

Date :

<p><b><u>For Office Use Only</u></b>          Signature of Officer-in-charge          Board of Engineers Malaysia</p> <p>.....          Date :</p>
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