

CHECKLIST

(to be submitted together with FORM H)

	Applicant	For office use
1. Form H have been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
2. CPD record for the last 3 years.	<input type="checkbox"/>	<input type="checkbox"/>
3. Payment by cheque:		
(a) Payable to "Lembaga Jurutera Malaysia".	<input type="checkbox"/>	<input type="checkbox"/>
(b) Same amount and figure.	<input type="checkbox"/>	<input type="checkbox"/>
(c) Valid bank account and signature.	<input type="checkbox"/>	<input type="checkbox"/>
(d) Valid date/month/year.	<input type="checkbox"/>	<input type="checkbox"/>
(e) No correction made on cheque.	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

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I confirm that I have completed the above and fulfil BEM requirement

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(Signature of applicant)

Date :

<p>FOR OFFICE USE ONLY</p> <p>Signature of Officer-in-Charge Board of Engineers Malaysia</p> <p>.....</p> <p>Date :</p>
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BOARD OF ENGINEERS MALAYSIA

CPD 7/2003

REGISTERED PROFESSIONAL ENGINEER WITH PRACTICING CERTIFICATE CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 1

Name : _____ Year : 2017
PEPC No. : _____

Ref.	Date	CPD Activity/topic/provider	Actual	Time (hours)	
				Weight factor	Allowable Weighted CPD Hours
1. Formal Education and Training Activities (time weighted factor = 2)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (No limit) =		
2a. Informal Learning Activities - on job learning (time weighted factors = 1)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (Maximum 20 Hours per year) =		
2b. Informal Learning Activities - private study (time weighted factors = 0.5)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (Maximum 10 Hours per year) =		

BOARD OF ENGINEERS MALAYSIA
REGISTERED PROFESSIONAL ENGINEER WITH PRACTICING CERTIFICATE
CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 2

Name :
 PEPC No. :

Year : 2017

Ref.	Date	CPD activity/topic/provider	Actual	Time (hours)	
				Weight factor	Allowable Weighted CPD Hours
3. Conference and Meeting (time weighted factor = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (no limit) =					
4. Presentation and Papers (time weighted factors = 10)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 30 Hours) =					
5. Service Activities (time weighted factor = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 30 Hours) =					

BOARD OF ENGINEERS MALAYSIA
REGISTERED PROFESSIONAL ENGINEER WITH PRACTICING CERTIFICATE
CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 3

Every Registered Professional Engineer with Practicing Certificate must submit his/her CPD records together with his/her application for the annual renewal of registration with the Board of Engineers Malaysia. The Board may make random audit (up to 10% per calendar year) on the CPD records submitted.

If he/she has recorded CPD in another format, he/she has to submit that with the statement of experience. His/her record must be comprehensive and shall include all details as shown in the pro format above.

i.	CPD Hours for this year [1 + 2a + 2b + 3 + 4 + 5]	2017	Hours
ii.	CPD Hours for last Year	2016	Hours
iii.	CPD Hours for year before last Year	2015	Hours
iv.	Total CPD Hours for the last 3 calendar years *	_____	Hours

I hereby declare that the information provided above is true and correct and I shall be fully accountable for it.

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(Signature of Applicant)

.....
Date

*** All Registered Professional Engineer with Practicing Certificate must obtain at least 150 CPD Hours over the last three calendar years**



BOARD OF ENGINEERS MALAYSIA

CPD 7/2003

REGISTERED PROFESSIONAL ENGINEER CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 1

Name : _____ Year : 2017
 PE No. : _____

Ref.	Date	CPD Activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
1. Formal Education and Training Activities (time weighted factor = 2)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (No limit) =					
2a. Informal Learning Activities - on job learning (time weighted factors = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 20 Hours per year) =					
2b. Informal Learning Activities - private study (time weighted factors = 0.5)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 10 Hours per year) =					

BOARD OF ENGINEERS MALAYSIA
REGISTERED PROFESSIONAL ENGINEER

CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 2

Name : _____ Year : 2017
 PE No. : _____

Ref.	Date	CPD activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
3. Conference and Meeting (time weighted factor = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (no limit) =					
4. Presentation and Papers (time weighted factors = 10)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 30 Hours) =					
5. Service Activities (time weighted factor = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 30 Hours) =					

BOARD OF ENGINEERS MALAYSIA
REGISTERED PROFESSIONAL ENGINEER
CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 3

Every Registered Professional Engineer must submit his/her CPD records together with his/her application for the annual renewal of registration with the Board of Engineers Malaysia. The Board may make random audit (up to 10% per calendar year) on the CPD records submitted.

If he/she has recorded CPD in another format, he/she has to submit that with the statement of experience. His/her record must be comprehensive and shall include all details as shown in the pro format above.

i.	CPD Hours for this year [1 + 2a + 2b + 3 + 4 + 5]	2017	Hours
ii.	CPD Hours for last Year	2016	Hours
iii.	CPD Hours for year before last Year	2015	Hours
iv.	Total CPD Hours for the last 3 calendar years *		Hours

I hereby declare that the information provided above is true and correct and I shall be fully accountable for it.

.....
(Signature of Applicant)

.....
Date

*** All Registered Professional Engineers must obtain at least 75 CPD Hours over the last three calendar years**



BOARD OF ENGINEERS MALAYSIA

CPD 7/2003

REGISTERED INSPECTOR OF WORKS

CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 1

Name : _____ Year : 2017
 I.O.W. No. : _____

Ref.	Date	CPD Activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
1. Formal Education and Training Activities (time weighted factor = 2)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (No limit) =					
2a. Informal Learning Activities - on job learning (time weighted factors = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 20 Hours per year) =					
2b. Informal Learning Activities - private study (time weighted factors = 0.5)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 10 Hours per year) =					

BOARD OF ENGINEERS MALAYSIA
REGISTERED INSPECTOR OF WORKS
CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 2

Name : _____
 I.O.W. No. : _____

Year : 2017

Ref.	Date	CPD activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
3. Conference and Meeting (time weighted factor = 1)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (no limit) =		
4. Presentation and Papers (time weighted factors = 10)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (Maximum 30 Hours) =		
5. Service Activities (time weighted factor = 1)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (Maximum 30 Hours) =		

BOARD OF ENGINEERS MALAYSIA
REGISTERED INSPECTOR OF WORKS
CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 3

Every Registered Inspector of Works must submit his/her CPD records together with his/her application for the triennial renewal of registration with the Board of Engineers Malaysia. The Board may make random audit (up to 10% per calendar year) on the CPD records submitted.

If he/she has recorded CPD in another format, he/she has to submit that with the statement of experience. His/her record must be comprehensive and shall include all details as shown in the pro format above.

i.	CPD Hours for this year [1 + 2a + 2b + 3 + 4 + 5]	2017	Hours
ii.	CPD Hours for last Year	2016	Hours
iii.	CPD Hours for year before last Year	2015	Hours
iv.	Total CPD Hours for the last 3 calendar years *		Hours

I hereby declare that the information provided above is true and correct and I shall be fully accountable for it.

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(Signature of Applicant)

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Date

*** All Registered Inspectors of Works must obtain at least 30 CPD Hours over the last three calendar years**