

GUIDELINES FOR REGISTRATION AS PROFESSIONAL ENGINEER

Section 24A (1) of the Registration of Engineers Act 1967 (Revised 2015)

*“No person shall employ a person, sole proprietorship, partnership or body corporate, other than a Professional Engineer with Practising Certificate or Engineering consultancy practice, to perform professional engineering services”
Section 24A(1) of the Registration of Engineers Act 1967 (Revised 2015)*

Applicants who wishes to apply for Professional Engineers Registration under Section 10(2) Registration of Engineers Act 1967 (Revised 2015) shall use Form A4 as follows:

BIL	ITEMS	SUBMISSION REQUIREMENTS
1.	<p>A non-refundable processing fee of RM50.00 and a registration fee of RM 300.00</p> <p>* Half Registration Fee for applications approved between 1 July till 31 December</p> <p>Optional: RM 15.00 - The cost of delivery of certificates through courier services. If not , the certificate will be sent by regular mail.</p>	<p>Applications that do not include payments will not be processed.</p> <p>Payment made payable to “Board of Engineers Malaysia” can be done by cheque / bank draft / money order / postal order / telegraphic transfer / pin & pay (credit or debit card at counter only)</p> <p>Payment online can also be made through M2u or CIMB Clicks or RHB.</p>
2.	<p>(i) Copy of PAE result or MIEM Certificate certified by a Professional Engineer recognized by the Board of Engineers Malaysia (BEM) OR (ii) Certified Professional Engineer Certificate issued by regulatory body of other country.</p>	<p>Certified Professional Engineer Certificate in foreign language (other than English) should include a translation in English.</p>
3.	<p>Summary of Practical Experience</p>	<p>(a) Practical Experience not less than 3 years using company letterhead certified by a supervisory Professional Engineer in the same branch of engineering which the applicant did his practical experience.</p> <p>(b) For Academicians – undergo at least one year of industrial training under the supervision of a PE/PEPC in the same branch or engineering as that practised by the Graduate Engineer</p>
4.	<p>Photocopy of identity card (ID) OR Permanent resident card and /or ID from country of origin for non-Malaysian</p>	<p>(i) Please cross with the remark "FOR BEM USE ONLY" (ii) Copies must be certified by a PE or PEPC</p>
5.	<p>Passport size photograph</p>	<p>A copy of passport size photograph (please write your name and GE Reg. No. at the back of the photograph)</p>

PLEASE NOTE :

- (i) All documents submitted must be certified by a Professional Engineer registered with Board of Engineers Malaysia (state the name and registration number clearly).
- (ii) Only complete applications will be processed within 4 months .
- (iii) The practical experience of not less than three (3) years required for registration as a Professional Engineer under Regulation 22 (1) of the Registration of Engineers Regulations 1990 (Revised 2015) starts from the date of registration as a graduate engineer.

For inquiries, please contact :

LEMBAGA JURUTERA MALAYSIA

Tingkat 11 Block F Ibu Pejabat JKR, Jalan Sultan Salahuddin, 50580 Kuala Lumpur

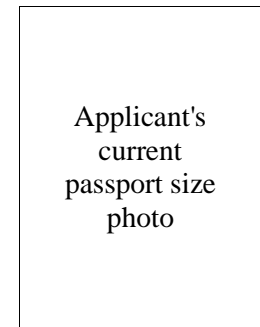
Telephone: 603-2610 7095 / 96 / 97 / 98, 03-26912090 and 03-26982413

Facsimile : 603-2692 5017

Email: registration@bem.org.my or enquiry@bem.org.my

FORM A4
APPLICATION FOR REGISTRATION AS A
PROFESSIONAL ENGINEER

Section 24A (1) of the Registration of Engineers Act 1967 (Revised 2015)



(To be completed by the Applicant in BLOCK LETTERS)

SECTION A (to be filled in by All)

Name :

Gender : *Male

Date of Birth :

*Female

Place of Birth :

Nationality : Identification Card No. :

Address in Malaysia (if any) :

Tel. No. : Mobile Phone No. : Fax No. :

Postal Address (if different from above) :

E-mail Address :

Qualifications :

SECTION B (to be filled in by Non-Malaysian)

Passport No. : Place of Issue :

Date of Issue : Date of Expiry :

Country of Birth : Nationality :

ID at Country of Origin :

Address in Country of Origin :

For Non-Malaysian with Permanent Residency :

- I have been a Permanent Resident of Malaysia since :
- Permanent Resident Identification Card No. :

* Tick (✓) where applicable

PENALTY

Section 24(a) of the Registration of Engineers Act 1967 (Revised 2015) : "Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration under this Act be knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit, or to imprisonment for a term not exceeding three years, or to both.

FORM A4

DECLARATION TO BE SIGNED BY THE APPLICANT

a) I, the undersigned, apply for registration as a Professional Engineer and if I am registered, I declared as follows : -

i. I am Board of Engineers Malaysia (BEM) registered Graduate Engineer

ii. I have undergone the prescribed practical experience

iii. Tick appropriate box -

I have passed the Professional Assessment Examination (PAE) conducted by BEM

I am a Corporate Member of the Institution of Engineers, Malaysia (MIEM)

I am a Professional Engineer of.....

.....
.....

(Name of Regulatory Body)

b) I agree to abide by The Registration of Engineers Act 1967 (Revised 2015), The Registration of Engineers Regulations 1990 (Revised 2015) and all Notifications and Circulars issued by the Board of Engineers Malaysia.

c) I hereby authorize the Board of Engineers Malaysia to seek clarification on any information submitted in any manner and by any means as it deems fit and proper.

d) I have complied with all the requirements of the Board of Engineers Malaysia

Date:

.....

(Signature of Applicant)

DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION FORM:

(i) Applicant to submit certified copies (by a Professional Engineer registered with the Board of Engineers Malaysia) of the following:

a) Copy of PAE result or MIEM Certificate certified by a Professional Engineer recognized by the Board of Engineers Malaysia; **or**

b) Certified Professional Engineer Certificate issued by regulatory body of other country; **and**

c) Summary of practical experience not less than 3 years (certified by a Professional Engineer in same branch)

(ii) The application shall be accompanied with a **non-refundable** processing fee of RM50.00 and a registration fee for the amount of RM300.00 in the form of money order, postal order, bank draft, cheque or any other form as determined by the Board, made payable to the Board of Engineers Malaysia.

For Office Use Only

Start Date : Application Status :

Application Date : Current Status :

Rejection Date : Circulation Date :

Received Date : Approval Date :

Note Date : List Status :

Suffix :

SAMPLE

COMPANY LETTERHEAD

Our Ref: (if applicable)
Date:

Registrar
Board of Engineers Malaysia
17th Floor Block F JKR Headquarters
Jalan Sultan Salahuddin
50580 Kuala Lumpur

Dear Sir,

STATEMENT OF PRACTICAL EXPERIENCE

FOR(Name of Applicant).....

With reference to the above, I hereby confirm that (Name of Applicant)..... has worked as an engineer in our firm/division from * (date/month/year)..... until(date/month/year).....

Period	Statement of Practical Experience
Please specify the exact date of service.	<p>Please state the post held and summary of the work the applicant has undergone here.</p> <p>Note:</p> <ul style="list-style-type: none">If the applicant have worked in more than one department/company in the 3 years (or more), he/she is required to submit two or more statements of practical experiences certified by the respective registered Professional Engineer under whom he/she has undergone the experience.Where space provided is insufficient, please attach annexed sheet.

I certify that (Name of Applicant) has acquired satisfactory practical experience as a Graduate Engineer and meets the requirements of Section 10 (1) (b) of the Registration of Engineers Act 1967 (Revised 2015).

Yours faithfully,

.....
(Signature of a Professional Engineer under whom applicant have obtained the experience)

Name :

Position :

Registration No. :

Branch of Engineering :

.....
(PE/PEPC Stamp)

APPLICATION FOR REGISTRATION AS A PROFESSIONAL ENGINEER

CHECKLIST

(To be submitted together with Form A4)

Tick (✓) if it is applicable and has been fulfilled. Cross (X) if it is not applicable.

	<u>Applicant</u>	<u>For Office use</u>
1. A non-refundable processing fee of RM50.00 AND a registration fee of RM 300.00 * Half Registration Fee for applications approved between 1 July till 31 December * Option 1 - Courier service charge of RM 15.00 for delivery of Certificate of Registration	<input type="checkbox"/>	<input type="checkbox"/>
2. Form A4 has been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
3. Copy of PAE result or MIEM Certificate certified by a Professional Engineer recognized by the Board of Engineers Malaysia (BEM) or	<input type="checkbox"/>	<input type="checkbox"/>
4. Certified Professional Engineer Certificate issued by regulatory body of other country	<input type="checkbox"/>	<input type="checkbox"/>
5. Copy of application form/ assessment form/report submitted for CEng/PEng registration	<input type="checkbox"/>	<input type="checkbox"/>
6. Copy of the latest CEng/PEng receipt of renewal	<input type="checkbox"/>	<input type="checkbox"/>
7. Summary of Practical Experience not less than 3 years using company letterhead certified by a Professional Engineer in same branch of engineering at which the applicant did his/her practical experience.	<input type="checkbox"/>	<input type="checkbox"/>
8. Copy of the Degree (or Master or PhD) issued by the University	<input type="checkbox"/>	<input type="checkbox"/>
9. A copy of passport size photograph (<i>please write your name and GE Reg. No. at the back of the photograph</i>)	<input type="checkbox"/>	<input type="checkbox"/>

Remarks :

.....
.....

I confirm that I have completed the above and fulfil BEM requirements.

Signature of Applicant

.....

(Signature of Applicant)

Date:

<p><u>For Office Use Only</u></p> <p>Signature of Officer-in-charge Board of Engineers Malaysia</p> <p>.....</p> <p>Date:</p>
